Application Procedure for Thesis/Dissertation Review

Apply to have your thesis reviewed according to the Guidelines for Thesis/Dissertation Review (in Japanese) and the following instructions. The Guidelines for Thesis/Dissertation Review and associated forms can be downloaded from the website of the Graduate School of Life and Environmental Sciences.

*Master’s Degree:*

*Doctoral Degree:*
http://www.bioenv.osakafu-u.ac.jp/osakafu-content/uploads/sites/168/2015/10/gaku_i-03.doc

**Doctoral dissertation**
Please obtain your academic advisor’s approval before applying for a dissertation review.

[ Application procedure ]

- **Application form**
  - (i) Degree application form (Form No.1) 1 copy
  - (ii) Dissertation (book form) 3 copies
  - (iii) Electronic file of the dissertation 1 copy
  - (iv) Dissertation abstract 50 copies
  - (v) List of papers (Form No.2) 1 copy
  - (vi) Curriculum vitae (Form No.3) 1 copy
  - (vii) Report on the applicant (Form No.4) 1 copy
  - (viii) Letter of consent (Form No.5) 1 copy
  - (ix) Agreement and Registration of Doctoral Dissertation in OPU Repository 1 copy

- **Submit the documents to**
  Education Affairs Division, Graduate School of Life and Environmental Sciences section, or the Instruction Section of the Rinku Campus Administrative Office

- **Submission deadline**
  - For completion in March: January 10 (If the submission deadline falls on a Saturday or Sunday, the application must be submitted by the Friday prior to the deadline date)
  - For completion in September: July 10 (If the submission deadline falls on
a Saturday or Sunday, the application must be submitted by the Friday prior to the deadline date)

Otherwise: Anytime

- **Review flow chart**

<table>
<thead>
<tr>
<th>For completion in March: January 10</th>
<th>Submitting an application</th>
</tr>
</thead>
<tbody>
<tr>
<td>For completion in September: July 10</td>
<td></td>
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<tr>
<td>Late January</td>
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<td>Late July</td>
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<td>Early February</td>
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<td>Late July-Early August</td>
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<tr>
<td>Immediately after thesis defense</td>
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<tr>
<td>Review meeting</td>
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<tr>
<td>Mid-February</td>
<td></td>
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<tr>
<td>Late August</td>
<td></td>
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<tr>
<td>The Graduate School council meeting of the Graduate School of Life and Environmental Sciences</td>
<td></td>
</tr>
<tr>
<td>Determines whether or not to award the academic degree to the applicant.</td>
<td></td>
</tr>
<tr>
<td>Late March</td>
<td></td>
</tr>
<tr>
<td>Late September</td>
<td></td>
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<tr>
<td>Award ceremony</td>
<td></td>
</tr>
</tbody>
</table>

* For details of the above schedule and schedule of completion on dates other than March or September, inquire with the Education Affairs Division, Graduate School of Life and Environmental Sciences section, or the Instruction Section of the Rinku Campus Administrative Office.

**Master's thesis**

Please obtain the academic advisor's approval before applying for a thesis review.

[ Application procedure ]

- **Application form**

| (i) Degree application form (Form No.1, Part 1) | 1 copy |
| (ii) Master's thesis title (Form No.7)         | 1 copy |
| (iii) Thesis                                    | Original and 1 copy |
| (iv) Thesis Abstract                            | Original and 1 copy |
Submit the documents to

| Application forms (i) and (ii): | Education Affairs Division, Graduate School of Life and Environmental Sciences section, |
| Application forms (iii) and (iv): | Research academic advisor |

Submission deadline

| For completion in March: | January 31 (If the submission deadline falls on a Saturday or Sunday, the application must be submitted by the Friday prior to the deadline date) |
| For completion in September: | July 31 (If the submission deadline falls on a Saturday or Sunday, the application must be submitted by the Friday prior to the deadline date) |
| Otherwise: | Anytime |

Review flow chart: for completion in March and September

| January 31 | Deadline for submitting an application |
| Early February | Meeting of the Graduate School of Life and Environmental Sciences (to assign review committee members and set a date for the thesis defense) |
| Late August | |
| Mid-February | Thesis defense and final exam |
| Late August – Early September | The final exam, based on the thesis and related subjects, is either oral or written. |
| Immediately after thesis defense | Review meeting |
| | A meeting of the review committee members and professors of the division to which the applicant belongs is held immediately after the thesis defense to discuss whether to pass or fail the applicant. |
| Early March | Meeting of the Graduate School |
| Mid-September | Determines whether or not to award the academic degree to the applicant. |
| Late March | Award ceremony |
| Late September | |

* For schedules of completion involving dates other than March or September, inquire with the Education Affairs Division, Graduate School of Life and Environmental Sciences section.
様式第1号その1（第5条第2項の規定による場合）
Format 1・1（Article 5・2）

学位授与申請書
Application for Doctoral Degree

_____年___月___日
YYYY / MM / DD

大阪府立大学長 様
Attention: President of Osaka Prefecture University

大学院研究科/専攻
Graduate School Life and Environmental Sciences

- Applied Life Sciences / Environmental Sciences and Technology / Veterinary Science

氏名（Family name Given name）
Applicant’s name ○○○○○○, ○○○

大阪府立大学学位規程第5条第2項の規定により博士（ ）の学位の授与を申請します。

I hereby apply for the Doctoral Degree in Applied Life Sciences / Environmental Sciences and Technology / Veterinary Science in accordance with the stipulation of Article 5・2 of Osaka Prefecture University rules for awarding academic degrees.

（注意）
１．（英文の場合）学位論文の要旨は、1500 語とすること。

Note: Documents to be submitted
１．ONE copy of the abstract of at most 1,500 words.
Application for Doctoral Degree

_____年___月___日
YYYY / MM / DD

大阪府立大学長 様
Attention: President of Osaka Prefecture University

大学院研究科/専攻
Graduate School: Life and Environmental Sciences

Department: [Applied Life Sciences / Environmental Sciences and Technology / Veterinary Science]

氏名 (Family name Given name)
Applicant's name: ○○○○○, ○○○

大阪府立大学学位規程第5条第3項の規定により博士（ ）
の学位の授与を申請します。

I hereby apply for the Doctoral Degree in [Applied Life Sciences / Environmental Sciences and Technology / Veterinary Science]
in accordance with the stipulation of Article 5·3 of Osaka Prefecture University rules for awarding academic degrees.

signature of chair of your division here

(注意)
1. (英文の場合)学位論文の要旨は、1500 語とすること。
2. 単位修得証明書は、1 通提出すること。

Note: Documents to be submitted
1. ONE copy of the abstract of at most 1,500 words.
2. ONE copy of your academic transcript.
学位授与申請書
Application for Doctoral Degree

平成年月日
YYYY / MM / DD
大阪府立大学長様
Attention: President of Osaka Prefecture University

大学院研究科/専攻
Graduate School Life and Environmental Sciences

Department
Applied Life Sciences / Environmental Sciences and Technology / Veterinary Science

氏名
Applicant’s name 〇〇〇〇〇, 〇〇〇

大阪府立大学学位規程第5条第4項の規定により博士( )の学位の授与を申請します。
I hereby apply for the Doctoral Degree in
in accordance with the stipulation of Article 5・4 of Osaka Prefecture University rules for awarding academic degrees.

signature of chair of your division here

（注意）
1. (英文の場合)学位論文の要旨は、1500 語とすること。

Note: Documents to be submitted
1. ONE copy of the abstract of at most 1,500 words.
### 論文目録
Dissertation Inventory

<table>
<thead>
<tr>
<th>年 月 日</th>
<th>YYYY / MM / DD</th>
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</table>

大阪府立大学長 様
Attention: President of Osaka Prefecture University

氏名 (Family name Given name) ○○○○○, ○○○

学位論文 Doctoral Dissertation

1. **題目**
   **Title**
   Study of ○○○×××
   ○○○×××に関する研究

2. **公表の方法及び時期**
   **Method and date of publication**
   論文審査終了後、1年以内に大阪府立大学学術リポジトリの利用により公表予定
   After review, the dissertation will be made available through OPERA, the OPU Education and Research Archives, within one year.

3. **冊数**
   **Number of Dissertations**
   3冊

**参考論文 References**

1. **題目**
   **Title**

2. **公表の方法及び時期**
   **Method and date of publication**

3. **冊数**
   **Number of Dissertations**

(注意)

1. 学位論文の題目が外国語の場合は、訳文を付記すること。
2. 参考論文が2種類以上あるときは、列記すること。
3. 学位論文が公表されていない場合は、その予定を記載すること。

**Note**

1. Foreign language titles must be accompanied by Japanese translations.
2. List all the reference papers.
3. If the dissertation has not been published yet, please indicate the schedule (or the expected date of publication)
履歴書  Personal History

<table>
<thead>
<tr>
<th>氏名</th>
<th>(Family name  Given name)</th>
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<tr>
<td>○○○○○  ○○○</td>
<td>male  female</td>
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<th>年 YYYY 月 MM 日 DD</th>
<th>学歴 Academic History</th>
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<tr>
<td>19XX  06  30</td>
<td>Graduated from ○○○○○ High School, USA</td>
</tr>
<tr>
<td>19XX  08  01</td>
<td>Entered University of × × × ×, USA (undergraduate)</td>
</tr>
<tr>
<td>20XX  06  30</td>
<td>Graduated from University of × × × ×, USA (undergraduate)</td>
</tr>
<tr>
<td>20XX  04  01</td>
<td>Entered Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Master's course)</td>
</tr>
<tr>
<td>20XX  03  31</td>
<td>Graduated from Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Master's course)</td>
</tr>
<tr>
<td>20XX  04  01</td>
<td>Entered Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Doctoral course)</td>
</tr>
<tr>
<td>20XX  03  31</td>
<td>Expect to graduate from Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Doctoral course)</td>
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<table>
<thead>
<tr>
<th>年 YYYY 月 MM 日 DD</th>
<th>職歴 Employment History</th>
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<tbody>
<tr>
<td>20XX  09  01</td>
<td>Researcher, Institute of △△△</td>
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<tr>
<td>20XX  06  30</td>
<td>Left job at Institute of △△△</td>
</tr>
<tr>
<td>年 YYYY</td>
<td>月 MM</td>
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<td>09</td>
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<table>
<thead>
<tr>
<th>年 YYYY</th>
<th>月 MM</th>
<th>日 DD</th>
<th>賞罰 Awards &amp; Honors</th>
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<tbody>
<tr>
<td>20XX</td>
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<td>31</td>
<td>The President award of Osaka Prefecture University</td>
</tr>
</tbody>
</table>

I hereby certify that all information provided above is true and correct.

Date: YYYY / MM / DD

Applicant’s name (Family name  Given name)
氏名 Name
○○○○○，○○○
生年月日 Date of Birth
YYYY/MM/DD

本籍（国籍） Registered domicile（country of citizenship）

該当規程 Applicable rule

博士( ) Doctoral degree in Applied Life Sciences / Environmental Sciences and Technology / Veterinary Science in accordance with the stipulations of Article 5.2, 5.3, 5.4 of Osaka Prefecture University rules for awarding academic degrees.

論文題目 Title of Doctoral Thesis
Study of ○○○×××（○○○×××に関する研究）

学歴 Academic History
19XX/06/30 Graduated from ○○○○ High School, USA
19XX/08/01 Entered University of ××××, USA (undergraduate)
20XX/06/30 Graduated from University of ××××, USA (undergraduate)
20XX/04/01 Entered Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Master’s course)
20XX/03/31 Graduated from Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Master’s course)
20XX/04/01 Entered Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Doctoral course)
20XX/03/31 Expect to graduate from Graduate School of Life and Environmental Sciences, Osaka Prefecture University (Doctoral course)

職歴 Employment History
20XX/09/01 Researcher, Institute of △△△
20XX/06/30 Left job at Institute of △△△

備考 Remarks
List of publications attached

注：発表論文は、別紙に著者名、論文名、掲載誌名および発表年月を年代順に記載するのが望ましい。

Note: Attachment to be submitted
List of published papers with author title, name of journal published year and month (in chronological order)
List of Publications

Related Publication


Other Publication

1.  

2.  

* Confirm the format with your academic supervisor. The list above is just one example.
承 諾 書

Permission Letter

大阪府立大学大学院生命環境科学研究科長 様
Dean of Graduate School of Life and Environmental Sciences

<table>
<thead>
<tr>
<th>著者名（共同著者名）</th>
<th>論文題名</th>
<th>書名又は雑誌名（巻・ページ）</th>
<th>発行年月日</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author (Co-authors)</td>
<td>Title of paper</td>
<td>Name of journal (vol・page)</td>
<td>Date of publication</td>
</tr>
</tbody>
</table>

上記論文を氏が学位論文に使用することを承諾します。
I permit __________________________ to use the contents of the above mentioned paper(s) for his or her doctoral thesis.

YYYY / MM / DD

signature

Name
(Form 3)

Application Form for Registration of Dissertation
on the Osaka Prefecture University Education and Research Archives (OPERA)

day  month  year

To: Library Director of the Library & Science Information Center (LSIC)

☐ I apply for registration and electronic publication of the full text of my dissertation, which I submitted to the Osaka Prefecture University, on the OPERA.

☐ Since releasing an abstract as substitute for the full text of my dissertation, which I submitted to the Osaka Prefecture University, is approved, I apply for registration and publication of abstract of dissertation on the OPERA and consignment of storage and public peruse of the full text of my dissertation (book form) to the LSIC.

Author (signature)

As an academic supervisor, I recognize the statement above.

Academic Supervisor (signature)

<table>
<thead>
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<th>Title (Japanese)</th>
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<td>Title (English)</td>
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<table>
<thead>
<tr>
<th>Academic Supervisor</th>
<th>Name:</th>
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Contact Information:

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<td>Phone Number</td>
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<tr>
<td>E-mail address</td>
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</table>

* When submitting abstract as substitute for the full text of dissertation is approved:
  1. Submit a copy of “Notification of Approval for publication of abstract as substitute for the full text of dissertation”
  2. Submit the electronic data of both abstract and full text of dissertation. When the reason for not being able to publish is resolved and publication of the full text of dissertation becomes possible, the LSIC will register the full text of dissertation on the OPERA and abolish the book form dissertation.

*Save the electronic data in a PDF format to a medium such as CD-R and submit it to the Education Affairs Division or department office of Habikino Campus or Rinku Campus.

*The LSIC will not use the given information for unintended purposes.

*Make sure your address can be reached anytime. Do NOT use e-mail addresses with either edu.osakafu-u.ac.jp or gmail domain.
Cover Sample of Book Form and Abstract of Doctoral Dissertation

Title in English
(must be accompanied by Japanese translation in parentheses)

“Study of ○○×× (○○××に関する研究)
(論文要旨)

 Applicant’s name
(same as format 1-1 / 1-2 / 1-3)

府大 花子
2016年

Year of receiving doctoral degree

Format of Abstract
Form: size・・・A 4
composition・・・cover (1 page) + body (max 3 pages)
Page 1 (cover): refer to sample above
Pages 2-4 (body): no format
(Do NOT add a list of publication at the end of the abstract)
* The printing style should be like an A4 size booklet, printed on both sides on A3 paper.
Margins: top・・・30 mm, bottom・・・25 mm, left・・・25 mm, right・・・25 mm
Number of words: max 1,500 words in English
Font: 12 point, Times New Roman or similar font

 Osaka Prefecture University” in JAPANESE

大阪府立大学博士（応用生命科学）学位論文

Doctoral Dissertation, Division of Applied Life Sciences, Environmental Sciences and Technology, Veterinary Science, Osaka Prefecture University” in JAPANESE

Study of ○○×× (○○××に関する研究)
学位授与申請書
Application for Master's Degree

 YYYY / MM / DD

大阪府立大学長 様
President of Osaka Prefecture University

大学院研究科/専攻
Graduate School _______________ Sciences

Life and Environmental Sciences

Applied Life Sciences / Environmental Sciences and Technology

氏名 (Family name  Given name)
Applicant's name ○○○○○, ○○○

大阪府立大学学位規程第5条第1項の規定により

修士（ ）の学位の授与を申請します。

I hereby apply for the master's degree in _______________ in accordance with the stipulations of Article 5-1 of Osaka Prefecture University rules for awarding academic degrees.